



Panels at the 3rd Ecumenical Kirchentag (ÖKT)

Conditions for contributing

1. You would like to contribute to the programme of the 3rd ÖKT 2021 in Frankfurt am Main. As a contributor you will at the same time be a participant, which means that you will be available during the whole Ecumenical Kirchentag, i.e. from 13 to 15 May 2021.
2. Your event will be based on the fundamental aims of the 3rd ÖKT as set out by its Joint Executive Committee: <https://www.oekt.de/ueber-uns/allgemeines>
3. You are offering to contribute to the topics, for which an application process was set up on oekt.de. The content of your panel refers to the theme of the 3rd ÖKT "schaut hin (take a look)" (Mk 6.38).
4. You represent an institution or organization, an application is not possible for individuals.
5. Your contribution will last from 60 to, at most, 90 minutes. You have 30-60 minutes to set up, and max. 30 minutes for clearing up.
6. The 3rd ÖKT provides basic sound system and lighting equipment. You will be able to bring all further equipment and materials yourself (e.g. laptop with cables and required adapter).
7. The 3rd ÖKT will decide on the venues, halls and times.
8. The speakers and moderators named in your application will be invited centrally by the ÖKT. The ÖKT will provide them with free admission passes and accommodation. We kindly ask you not to make prior arrangements with this group of people before the official invitation from the 3rd ÖKT in order to avoid double contact. You have the option of purchasing up to two additional discounted contributor passes for EUR 26 each. These are intended for people who support the event on site but are not speakers.
9. The reduced fee for contributors is EUR 26 per person (on request with an additional travel pass costing probably EUR 8 each) instead of EUR 98. For that you will receive
 - a. a contributor ID pass for entry to all ÖKT events
 - b. on request, the full information pack (programme booklet in German, programme booklet in English, songbook in German)
 - c. facilitation of event organisation by the general services of the ÖKT
 - d. Advertising your contribution in the ÖKT programme booklet, in the programme database at www.oekt.de and in the ÖKT app.
10. The 3rd ÖKT expects your panel to be gender balanced. If possible, please also make sure that people with and without disabilities are represented equally.
11. You will make your contribution in a voluntary capacity. The 3rd ÖKT will not cover costs for planning and performance, arrival and departure, accommodation or fees (honoraria).
12. On request we can arrange communal and private accommodation for contributors on the same conditions as for participants (probably EUR 25 per person). Please apply for this by 3 March 2021.
13. The closing dates for applications are 15 August 2020 (for the International Ecumenical Centre) and 15 April 2020 (for all other panels).

Admission and rejection: the ÖKT committees will decide on whom to include in the programme from the applications submitted on time. There is no entitlement to this form of contribution. The decision of the ÖKT committees is binding for all and will be sent to you in October 2020 at the latest.

Please understand that the number of contributions must be limited for conceptual and organizational reasons.

Data protection: Personal data, as required to process your application/registration, will be saved electronically based on the data protection regulations of the 3rd ÖKT and may, as required and admissible by law, be passed on. Data is collected, processed and used to plan, conduct and follow up the 3rd ÖKT. If necessary, your personal data can be passed on to other persons who were entrusted with the preparation and implementation of the event by the 3rd ÖKT and are therefore subject to the duty of confidentiality. Individual personal data, usually your (group) name, place of residence and, if applicable, profession, will be published in the programme information of the 3rd ÖKT (e.g. the ÖKT app).

Regardless of this, you have the option to set in your "My ÖKT" profile whether you would like to receive information and invitations to the German Protestant Kirchentag and German Katholikentag beyond the 3rd ÖKT. Your decision has no influence on your application/registration.

You can, at any time, request information about the saving of your personal data. You can also, at any time, revoke your consent to your personal data being saved or used in your "My ÖKT" profile or by writing to datenschutz@oekt.de.