3. Ökumenischer Kirchentag
Frankfurt am Main, 12.–16. Mai 2021

International Ecumenical Centre

Application form | | Deadline: 15 August 2020

Please send your completed application form to iec@oekt.de

1. Contact data

First name: _____ Last name: _____

Organisation: _____

Email address: _____

Telephone: _____

Postal address: _____

Country: _____ Website: _____

Please describe the work of your organisation briefly:

German partner organisation/contact person in Germany (optional)

First name: _____ Last name: _____

Organisation: _____

Email address: _____

Telephone: _____

In what language should the ÖKT communicate with you in the future?

◯ English ◯ German

Shall the ÖKT communicate with you directly or via your German partner (organization)?

◯ with me directly ◯ via German partner (organization)

2. Description of the planned event

Please note:

- Your contribution should have the format of a panel discussion with a duration of 60-90 minutes.
- We would like to encourage you to use interactive/participative methods during the panel if possible.
- The location will have a projected visitor capacity of 250 / 500 people.
- Alongside panels there are many concerts and other cultural events during the ÖKT. If you are planning a concert, a play or a similar artistic performance, please do not apply to the International Ecumenical Centre. Please go straight to the form for the cultural programme (www.oekt.de/kultur) and apply by 15 August 2020.

Title of the event (55 characters max.):

Subtitle of the event (55 characters max.):

Content of the event:
Please explain the topic of your planned panel discussion. What is it to be about? What central questions are to be discussed? How does the panel relate to the topics of the International Ecumenical Centre? In the case of participative elements: How are the visitors to be involved?

Comments on the format
Please describe any special features of the planned event (e.g. interactive elements, film projections, accompanying theatrical performances or live music):

3. Contributors/Panelists

Please state the name, title, organization and home town of all persons involved in your panel (max. 4 panelists + moderation). The information you give here will be mentioned in the entry of the event in our app and the English programme booklet.

Please make sure you also provide an email address for each person for the further invitation process.

Example: Dr. Fidon Mwombeki, general secretary, All Africa Conference of Churches, Nairobi, Kenya

Speaker 1:
Email address:

Speaker 2:
Email address:

Speaker 3:
Email address:

Speaker 4: _____

Email address: _____

Moderation: _____

Email address: _____

If your application is accepted, all speakers and the moderation mentioned above will be sent an official invitation by the ÖKT. The ÖKT will provide them with free admission passes and accommodation.

You have the option of purchasing up to two additional discounted contributor passes for €26 each. These are intended for people who support the event on site but are not speakers. If you wish to receive these additional passes, please indicate here:

☐ In addition to the speakers mentioned above, we will be involved in the event with probably _____ people.

Language of the event

The working language at the International Ecumenical Centre will be English, which means that all panels will be held in English or will be interpreted into English for the audience.

If any of your panelists does not feel comfortable communicating in English or if the whole panel will be held in another language than English, please indicate here. We gladly provide interpretation.

☐ We will need interpretation from and into the following language: _____ for the following number of panellists: _____.

Travel expenses

Please note that the ÖKT can only guarantee the full assumption of travel costs for public transport within Germany. Financial support for travel expenses from abroad is possible in exceptional cases; however, we cannot guarantee to cover the full costs especially for flights. With a limited budget, we want to enable as many groups as possible to participate in the International Ecumenical Centre. We would be grateful if you can cover your travel expenses by other means. Please indicate below. The more guests contribute to their travel expenses (especially intercontinental flights), the more groups can participate.

○ We have other means of covering our travel costs and will not need support from the ÖKT.

○ The following panelists will need financial support for travel costs from the ÖKT:

_____

_____

_____

_____

_____

of the expected overall amount of € _____.

4. Additional comments

Other remarks (e.g. special technical requirements, special resources needed)

☐ I accept the General Terms and Conditions of the 3rd ÖKT and note that the information I give will be saved electronically in the context of its privacy regulations.

☐ I accept the Conditions for Contributing for panels at the 3rd ÖKT.

Place, date

Contact person